

Credit Transfer Factsheet

DIPLOMA OF HIGHER EDUCATION IN COUNSELLING W09



The Open
University

This qualification is offered in partnership with CPCAB and CPCAB qualifications are the only qualifications eligible for credit transfer towards this qualification.

This factsheet tells you about transferred credit from elsewhere into this particular OU qualification.

Please note that:

- We can only confirm how much credit you can be awarded once you have made a formal Credit Transfer application which has been considered by an OU assessor.
- Your previous studies must be at the same academic level and carry at least as many Credit Accumulation and Transfer (CATS) points, as the OU study from which you are to be exempted. More details about CATS points and levels can be found on our website at www.open.ac.uk/credit-transfer.
- We will award you as much credit transfer as possible, but this may be less than the maximum available towards this OU qualification. This is because the amount of credit transfer you can be awarded depends on several factors (such as the number of credits you achieved and how closely your previous study matches the OU modules).

Credit transfer towards the Diploma of Higher Education in Counselling (Qualification Code: W09)

Maximum credit transfer available towards this qualification

The maximum number of credits that can be transferred towards this qualification are shown in the table below. The actual number of credits that you are awarded will be determined when your application for credit transfer has been assessed and may be less than the maximum shown below. Credit transfer is usually awarded in multiples of 30 credits.

Total number of credits required for this qualification	240 credits
Maximum credit transfer	150 credits
Minimum number of OU credits to be completed	90 credits

Time limits towards this qualification

For this qualification you will have 7 years to complete the OU study requirements.

Age of previous study

For this qualification we can consider previous study completed up to 16 years ago for credit transfer. We will calculate the age of your previous study using the date we receive your completed application with all required supporting evidence.

Study for which you could be awarded credit transfer

In order to qualify for this Diploma of Higher Education, you will need to hold the CPCAB Level 4 Diploma in Therapeutic Counselling. You will be awarded 120 credits (OU level 1) for this qualification.

You will also be eligible for a further 30 credits (OU Level 2) for one of the following CPCAB qualifications:

Level 5 Diploma in Psychotherapeutic Counselling or
Level 5 Diploma in Cognitive Behavioral Therapeutic Skills and Theory or
Level 5 Diploma in Counselling Children and Young People

Before you begin your OU studies you will need to make a credit transfer application in order that this credit can be transferred to the Diploma of Higher Education.

What do I need to provide with my application?

Every application must be supported by official evidence, usually in the form of an academic transcript and/or a certificate. Please see the application form and the FAQs on our website for more information about the evidence you will need to provide.

You do not need to provide a transcript or syllabus for this CPCAB study.

Unique study rule

For each OU qualification, you must include an amount of OU study that is unique to that particular qualification (credit from study completed at the OU which has not previously been counted towards another OU qualification). Full details are given in the degree regulations, in the Qualification Regulations section of the qualification description: <http://www.open.ac.uk/courses/counselling/diplomas/diploma-in-counselling-w09>

Further information you will need

To find out more about credit transfer, and to download a Credit Transfer application form, visit our Credit Transfer website: www.open.ac.uk/credit-transfer. This site also tells you what previous study can be used for credit transfer and explains in detail how the application process works.

You should read this Credit Transfer factsheet in conjunction with the qualification description which can be found at:

<http://www.open.ac.uk/courses/counselling/diplomas/diploma-in-counselling-w09> which

- Contains the University regulations
- Gives information on the structure of your chosen OU qualification

Have you considered our BA/BSc Open degrees?

You may be interested in finding out more about our unique Open programme:

- It gives you a huge choice in terms of the subjects and modules you study to make up your Open degree: you can take modules from any of our undergraduate subjects.
- Currently the only restriction on the age of credit counting to the Open degree is that the study must have been completed in the last 16 years.
- Previous study completed in any subject area can be transferred into the Open degree.

You can find out more from The Open Programme website:

<http://www.open.ac.uk/courses/open-qualifications>

If you require a version of these notes in an alternative format, such as large print, please contact us.

This factsheet has been prepared by the Credit Transfer Centre, The Open University, PO Box 80, Milton Keynes, MK7 6AS.

You are welcome to contact us regarding your application for credit transfer. However, please note that we are unable to advise you how much credit transfer you could be awarded before we have assessed your formal application.

You may find that your query has already been answered at

www.open.ac.uk/credit-transfer.

E-mail: credit-transfer@open.ac.uk Website: www.open.ac.uk/credit-transfer

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